

Tampa Power Squadron  
Executive Committee Meeting - 25 January 2018  
American Legion, Post 111, 6918 N. Florida Avenue, Tampa, FL

File: ExecCom25Jan2018

Meeting was called to order by Commander John A. Orr, III, S, at 7:00 p.m. Executive Committee members present were John Orr, Anna Morris, Ted O'Brien, Scott Morris, Alta Mullins, James Jordan, Richard Holcomb, Millie Nasta, and Frank Penny. Absent was Grace Penny. A quorum was present. Ten members were present. One guest present was Lea Ann Riley. Cdr Orr reserved the right to change the order of business to expedite the meeting. No objections.

Secretary -- P/D/C Alta M. Mullins, SN -- Alta Mullins read the motions in the minutes of the 28 December 2017 Executive Committee Meeting. **Motion made by Ted O'Brien, seconded by Richard Holcomb, and passed to approve the minutes of the 28 December 2017 Executive Committee Meeting as read and posted on the Tampa Squadron website.** The minutes of the 4 January 2018 Annual Meeting are posted on the Tampa Squadron website. Alta advised she had emailed the members of the Executive Committee of tonight's meeting on 23 January 2018. Alta advised the members of the Executive Committee for 2018 are: John, Anna, Ted, Scott, Alta, James, Richard, Millie and Grace. There is one vacancy on the Executive Committee. **Motion made by Alta Mullins, seconded by Ted O'Brien to have Frank Penny fill the vacant position on the Tampa Power Squadron Executive Committee. Frank is willing serve. Motion passed.** Alta advised she had emailed the Tampa Change of Watch order of presentation to D/C Susan Lomastro, AP, John, and Anna. The Changes of Watch for District 22 are in progress. Alta stated she and Anna Morris had attended St. Petersburg Change of Watch and Alta, Millie, Ted and his wife, Janet had attended the Clearwater Change of Watch. Alta is looking for someone to attend the Lakeland Change of Watch on 11 February 2018 with her. Alta will also be attending the USPS Annual Meeting in Orlando in February.

Treasurer – Lt/C James F. Jordan, P -- Tampa Squadron checking account balance as of 25 January 2018 was given.

Administrative Officer – Lt/C Edward T. O'Brien, Jr., AP -- The Early Bird Dinner Theater, 13355 49<sup>th</sup> Street North in Clearwater is on Sunday, 28 January 2018 at 4:00 p.m. Cost is \$36.00 each. Cash or check is accepted for payment. To date 24 have signed up to attend.

Executive Officer – Lt/C Anna Morris, JN -- Anna distributed the Tampa Squadron calendar of events for 2018 to those not receiving one at the last meeting. The 2018 Tampa Squadron Change of Watch is Saturday, 27 January 2018. Anna has received 38 reservations. The Change of Watch Program has been completed and members present were given the opportunity to review the program. The Tampa Squadron awards to be presented to Tampa members at the Change of Watch have not yet had the recipients' names engraved on the plaque. Alta will take the plaques after the Change of Watch and have them engraved.

Educational Officer – Lt/C Scott Morris, P -- Scott advised the ABC boating class will be held February 10 and February 17 at the Presbyterian Church, 709 W. Linebaugh Avenue, Tampa. Scott is considering having a 12-volt battery class for boaters. The Advanced Piloting class is continuing.

**Old Business:** None

**New Business: Motion made by Alta Mullins, seconded by Ted O'Brien for Richard Holcomb to continue as the agent for Tampa Power Squadron, Inc. to file the Annual Report with the State of Florida Division of Corporations, and to be reimbursed for the required filing fees not to exceed \$80.00. Motion passed.**

**Motion made by Alta Mullins, seconded by Ted O'Brien, and passed to change the dates in the 2018 calendar of events as follows:**

**The February Executive Committee Meeting changed to 15 February 2018 due to the USPS Annual Meeting.**

**The October Dinner Social changed to 11 October 2018 due to the USPS Fall Governing Board Meeting.**

**The December Christmas Party changed to Sunday, 9 December 2018 instead of on a Thursday.**

**Motion made by Alta Mullins, seconded by Ted O'Brien to approve Cdr John A. Orr, III's appointments to the appointed committee chairmen and the members of the committees for 2018 to be the same as the appointments in 2017 as shown below. Motion passed.**

## **Commander's Department**

- Aide to Commander - Anna Morris
- Calendar Coordinator - Anna Morris
- Chaplain - Alta Mullins
- Hospitality - Alta Mullins, Chair; Members: Maria Holcomb, Anna Morris
- Law Committee/Law Officer - Vacant
- Medical Officer or Advisor - Maria Holcomb
- Merit Mark - Alta Mullins, Chair
- Parliamentarian - Alta Mullins

## **Executive Officer Department**

- Boat Show - Anna Morris, Chair; Members: Alan Holcomb, Maria Holcomb, Richard Holcomb, Scott Morris, Alta Mullins, John Orr, Linda Thompson, Tom Thompson
- Boating Safety - Scott Morris, Chair; Member: John Orr
- Cooperative Charting - Richard Holcomb, Chair; Members: Alan Holcomb, Maria Holcomb, Anna Morris, Scott Morris, Alta Mullins, John Orr, Tom Thompson
- Liaison - Thomas Thompson, Chair
- Public Relations - Ted O'Brien, Chair; Members: Richard Holcomb, James Jordan, Anna Morris, Scott Morris, Alta Mullins, Tom Thompson
- Radio Technical - Tom Thompson, Chair; Member: John Orr
- Vessel Safety Check - John Orr, Chair

## **Educational Officer Department**

- BPECom - Public Education - Scott Morris, Chair; Assistant Chair, Millie Nasta
- Advanced Grades - Richard Holcomb, Chair
  - Seamanship - Scott Morris, Chair
  - Piloting - Anna Morris, Chair
  - Advanced Piloting - Anna Morris, Chair
  - Junior Navigation - Richard Holcomb, Chair
  - Navigation - Richard Holcomb, Chair
- Elective Courses - Scott Morris, Chair; Millie Nasta, Assistant Chair
  - Cruise Planning - Millie Nasta, Chair
  - Engine Maintenance - Scott Morris, Chair
  - Instructor Development - Alta Mullins, Chair
  - Marine Electronics - Scott Morris, Chair
  - Sail - Millie Nasta, Chair
  - Weather - Anna Morris, Chair
- EMSCom - Electro-Mechanical Systems - Scott Morris, Chair
- Seminar Courses - Millie Nasta, Chair
- USPS Guides - Anna Morris, Chair

## **Administrative Officer Department**

- Boating Activities - Tom Thompson, Chair; Members: Richard Holcomb, James Jordan, Anna Morris, Scott Morris, Alta Mullins, Millie Nasta, John Orr, Linda Thompson
- Meetings & Programs - Anna Morris, Chair; Members: Richard Holcomb, James Jordan, Ted O'Brien, Tom Thompson
- Member Benefits - Anna Morris, Chair; Member: Linda Thompson
- Member Involvement - Tom Thompson, Chair; Members: Maria Holcomb, Richard Holcomb, James Jordan, Anna Morris, Scott Morris, Alta Mullins, Millie Nasta, John Orr, Linda Thompson
- Membership - Anna Morris, Chair; Members: Maria Holcomb, James Jordan, Scott Morris, Alta Mullins, Millie Nasta, Ted O'Brien, Linda Thompson, Tom Thompson
- Leadership Development - Anna Morris, Chair

- Operations Training - Anna Morris, Chair

### **Secretary Department**

- District Publication Correspondent - Anna Morris, Chair

- Information Technology - Scott Morris, Chair; Members: Anna Morris, Alta Mullins, John Orr, Tom Thompson

- Historian - Alta Mullins, Chair

- Photographer - Scott Morris, Chair; Members: Alan Holcomb, Anna Morris, John Orr, Linda Thompson

- Public Contact - Scott Morris, Chair

- Publications - Anna Morris, Chair; Members: Margaret Hewitt, Alan Holcomb, Alta Mullins, Scott Morris

- Roster - Anna Morris, Chair; Members: Alta Mullins, John Orr

- Ships Store - Tom Thompson, Chair; Member: Anna Morris

- The ENSIGN Correspondent - Anna Morris, Chair

- Webmaster - Scott Morris, Chair

### **Treasurer Department**

- Property - James Jordan, Chair; Members: Anna Morris, Scott Morris

**Motion made by James Jordan, seconded by Anna Morris, to have Frank Penny, Assistant Treasurer, as a signatory on the Wells Fargo bank account, and remove all existing names on the account, except Treasurer, James Jordan;, Executive Officer, Anna Morris; and Frank Penny, Assistant Treasurer. Motion passed.**

**Motion made by Anna Morris, seconded by Alta Mullins to approve Richard Holcomb to be the Budget and Finance Committee Chairman for 2018. Motion passed.**

The February social will be February 1, 2018 at the Hao Wah Restaurant, 1713 S. Dale Mabry Hwy, Tampa, at 6:00 p.m.

Cdr John Orr announced that Richard Holcomb has achieved his USPS Life Membership by having been a USPS member for 25 years with 25 merit marks. Congratulations was given to Richard with a round of applause.

Richard Holcomb announced the IRS non-profit Form 990 needs to be completed. The fiscal year is determined as 1 January through December 31, 2017. The form must be submitted by 30 May 2018.

Motion to adjourn was made by Alta Mullins, seconded by James Jordan, and passed to adjourn the meeting at 7:48 p.m.

P/D/C Alta M. Mullins, SN, Secretary

Minutes approved on: \_\_\_\_\_

Minutes of the General Membership Meetings are posted on the Tampa Squadron website.