

Tampa Power Squadron
Executive Committee Meeting - 26 January 2017
Egypt Temple Shrine Oasis, 4050 Dana Shores Drive, Tampa, FL

File: ExecCom26Jan2017

Meeting was called to order by Commander John A. Orr, III, S, at 7:00 p.m. Executive Committee members present were John Orr, Anna Morris, Scott Morris, Alta Mullins, James Jordan and Richard Holcomb. Absent were Ted O'Brien and Millie Nasta. A quorum was present. Six members were present. Cdr Orr reserved the right to change the order of business to expedite the meeting. No objections.

Secretary -- P/D/C Alta M. Mullins, SN -- Alta Mullins read the motions in the minutes of the 17 November 2016 Executive Committee Meeting. **Motion made by Anna Morris, seconded by Richard Holcomb, and passed to approve the minutes of the 17 November 2016 Executive Committee Meeting as read and posted on the Tampa Squadron website.** There are no minutes to approve for the 29 December 2016 Executive Committee Meeting since there was no quorum. Alta read an informational notice which is posted on the website for the 29 December 2016 Executive Committee Meeting. **Motion made by Anna Morris, seconded by Richard Holcomb and passed to waive the reading of the 5 January 2017 General Membership Annual Meeting as these minutes will be posted on the Tampa Squadron website.** Per Tampa Squadron Standing Rules, the following is the report of attendance of the Executive Committee members for Quarter 4, 2016, ending 29 December 2016. Perfect attendance for Quarter 4 was (4 meetings, plus 2 Electronic Vote meetings, and 1 Special Executive Committee Meeting, for a total of 7 meetings): Perfect attendance: John; 1 absence: Anna, Scott, Alta, and James; 3 absences: Tom, Richard, and Linda; 4 absences: Len. Alta reported that the Change of Watch went well, even though there was a variance in the order of the presentation. Alta advised she had two receipts for the gift for the District Commander's wife, which she turned in to Treasurer, James Jordan. The Changes of Watch for District 22 are in progress. Alta stated besides Tampa, she had attended Clearwater Change of Watch and will be attending the Changes of Watch for Boca Ciega, Lakeland, and Venice. Alta will also be attending the USPS Annual Meeting in Orlando the end of February.

Treasurer – Lt/C James F. Jordan, P -- James reported the balances of the Squadron checking and savings accounts as of 26 January 2017. James' signature is now on the Squadron accounts. Discussion on who all should be on the account to sign checks. Some names on the account should be removed.

Administrative Officer – Lt/C Edward T. O'Brien, Jr., AP -- Since Ted was not able to attend this meeting he forwarded an email of his progress of future events. He is pursuing the following: having the City of Tampa proclaim a proclamation for Safe Boating Week in Tampa for 2017, sites for holding our ABC Boating classes, a dinner theater event, a tour by boat in Tarpon Springs, and contacting Brighthouse who runs the Boating Channel and is always interested in features to film.

Executive Officer – Lt/C Anna Morris, JN -- The calendar for 2017 was reviewed. D/22 is offering a training seminar for squadron bridge officers on 28 January 2017 in Sarasota. A geodetic outing in south Tampa in the Ballast Point area is scheduled for the 11 February 2017 boating outing. The 22 April 2017 Boating Activity to be a Lunch-N-Cruise in Homosassa on the Homosassa River. Richard suggested the 20 May 2017 boating activity be a tour of the Ruskin Weather Station if tours are still available. Richard will contact the weather station to see if they still give tours.

Motion made by Anna Morris, seconded by Richard Holcomb to change dates in the 2017 calendar of events as follows:

- 1. The February Executive Committee Meeting changed to 16 February 2017 due to the USPS Annual Meeting.**
- 2. The March Executive Committee Meeting changed to 23 March 2017 due to the D/22 Spring Conference.**
- 3. The October Dinner Social changed to 12 October 2017 due to the D/22 Fall Conference.**
- 4. The December Christmas Party changed to Sunday, 10 December 2017 instead of on Thursday.**

Educational Officer – Lt/C Scott Morris, P – Scott advised that the ABC boating class attended by members of a construction company had 5 students attend. Four students passed the ABC Course; one did not pass. Scott is working with the one student to enable the student to pass the course. Scott has ordered 20 ABC books. Scott will be attending the USPS Annual Meeting in Orlando and will be manning a booth and presenting the MuVIT seminar. Scott asked for squadron members to assist in the booth. There is no charge to Tampa Squadron for the booth. Scott and Anna will host a training session on MuVIT at their home on 18 February for those members who wish to assist in presenting the MuVIT information at the USPS Annual Meeting. Scott is working on upgrading the MuVIT. The old steering wheels from national's BSVT simulator may be available to Tampa Squadron at no charge which can be used in making new MuVITs.

Old Business: None

New Business: Motion made by James Jordan, seconded by Scott Morris for Richard Holcomb to continue as the agent for Tampa Power Squadron, Inc. to file the Annual Report with the State of Florida Division of Corporations, and to be reimbursed for the required filing fees not to exceed \$70.00. Motion passed.

Richard Holcomb advised the 2016 tax return needs to be filed after March 2017. Richard advised that the Certificate of Exemption for the State of Florida needs updating. Richard reported on the Squadron financial investments. **Motion made by Anna Morris, seconded by Scott Morris to remove Tom Thompson from Tampa Squadron's investment account and add James Jordan to the investment account and to change the physical address of Tampa Power Squadron, Inc. to Anna Morris's home address. Motion passed.**

Cdr Orr's appointed committee chairmen and members of the appointed committees were reviewed. **Motion made by Anna Morris, seconded by James Jordan to approve Cdr John A. Orr, III's appointments to the appointed committee chairmen and the members of the committees for the committees listed below for 2017 and to approve Richard Holcomb to be the Budget and Finance Committee Chairman for 2017. Motion passed.**

Commander's Department

- Aide to Commander - Anna Morris
- Calendar Coordinator - Anna Morris
- Chaplain - Alta Mullins
- Hospitality - Alta Mullins, Chair; Members: Maria Holcomb, Anna Morris
- Law Committee/Law Officer - Vacant
- Medical Officer or Advisor - Maria Holcomb
- Merit Mark - Alta Mullins, Chair
- Parliamentarian - Alta Mullins

Executive Officer Department

- Boat Show - Anna Morris, Chair; Members: Alan Holcomb, Maria Holcomb, Richard Holcomb, Scott Morris, Alta Mullins, John Orr, Linda Thompson, Tom Thompson
- Boating Safety - Scott Morris, Chair; Member: John Orr
- Cooperative Charting - Richard Holcomb, Chair; Members: Alan Holcomb, Maria Holcomb, Anna Morris, Scott Morris, Alta Mullins, John Orr, Tom Thompson
- Liaison - Thomas Thompson, Chair
- Public Relations - Ted O'Brien, Chair; Members: Richard Holcomb, James Jordan, Anna Morris, Scott Morris, Alta Mullins, Tom Thompson
- Radio Technical - Tom Thompson, Chair; Member: John Orr
- Vessel Safety Check - John Orr, Chair

Educational Officer Department

- BPECom - Public Education - Scott Morris, Chair; Assistant Chair, Millie Nasta
- Advanced Grades - Richard Holcomb, Chair
 - Seamanship - Scott Morris, Chair
 - Piloting - Anna Morris, Chair
 - Advanced Piloting - Anna Morris, Chair
 - Junior Navigation - Richard Holcomb, Chair
 - Navigation - Richard Holcomb, Chair
- Elective Courses - Scott Morris, Chair; Millie Nasta, Assistant Chair
 - Cruise Planning - Millie Nasta, Chair
 - Engine Maintenance - Scott Morris, Chair
 - Instructor Development - Alta Mullins, Chair
 - Marine Electronics - Scott Morris, Chair
 - Sail - Millie Nasta, Chair
 - Weather - Anna Morris, Chair
- EMSCom - Electro-Mechanical Systems - Scott Morris, Chair
- Seminar Courses - Millie Nasta, Chair
- USPS Guides - Anna Morris, Chair

Administrative Officer Department

- Boating Activities - Tom Thompson, Chair; Members: Richard Holcomb, James Jordan, Anna Morris, Scott Morris, Alta Mullins, Millie Nasta, John Orr, Linda Thompson
- Meetings & Programs - Anna Morris, Chair; Members: Richard Holcomb, James Jordan, Ted O'Brien, Tom Thompson
- Member Benefits - Anna Morris, Chair; Member: Linda Thompson
- Member Involvement - Tom Thompson, Chair; Members: Maria Holcomb, Richard Holcomb, James Jordan, Anna Morris, Scott Morris, Alta Mullins, Millie Nasta, John Orr, Linda Thompson
- Membership - Anna Morris, Chair; Members: Maria Holcomb, James Jordan, Scott Morris, Alta Mullins, Millie Nasta, Ted O'Brien, Linda Thompson, Tom Thompson
- Leadership Development - Anna Morris, Chair
- Operations Training - Anna Morris, Chair

Secretary Department

- District Publication Correspondent - Anna Morris, Chair
- Information Technology - Scott Morris, Chair; Members: Anna Morris, Alta Mullins, John Orr, Tom Thompson
- Historian - Alta Mullins, Chair
- Photographer - Scott Morris, Chair; Members: Alan Holcomb, Anna Morris, John Orr, Linda Thompson
- Public Contact - Scott Morris, Chair
- Publications - Anna Morris, Chair; Members: Margaret Hewitt, Alan Holcomb, Alta Mullins, Scott Morris
- Roster - Anna Morris, Chair; Members: Alta Mullins, John Orr
- Ships Store - Tom Thompson, Chair; Member: Anna Morris
- The ENSIGN Correspondent - Anna Morris, Chair
- Webmaster - Scott Morris, Chair

Treasurer Department

- Property - James Jordan, Chair; Members: Anna Morris, Scott Morris

Richard Holcomb will work on the budget for 2017 for presentation at the 16 February 2017 Executive Committee Meeting and if the Executive Committee votes to recommend it, it will be presented to the membership for approval at the 2 March 2017 General Membership Meeting.

Anna Morris advised the 2 February 2017 Social Meeting will be at Hao Wah Chinese Restaurant, 1713 S. Dale Mabry Highway at 6:00 p.m.

There being no further business, Cdr Orr adjourned the meeting at 8:42 p.m.

P/D/C Alta M. Mullins, SN, Secretary

Minutes read at General Membership Meeting on: _____

Minutes approved on: _____